

Thursday, June 20, 2019

Minutes of the meeting of the Comox Strathcona Waste Management Board of Directors held on June 20, 2019 at the Coast Discovery Inn, Quadra Room, 975 Shoppers Row, Campbell River, commencing at 8:30 am.

MINUTES

Present:

Chair:	M. Babchuk	City of Campbell River
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	N. Anderson	Cortes (Area B)
	J. Colborne	Village of Zeballos
	C. Cornfield	City of Campbell River
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
	W. Cole-Hamilton	City of Courtenay
	M. Davis	Village of Tahsis
	B. Unger	Village of Gold River
	B. Wells	City of Courtenay
	G. Whalley	Kyuquot – Nootka/Sayward (Area A)
	C. Moglove	City of Campbell River
	M. Swift	Town of Comox
Alt. Directors:	D. MacKenzie	Discovery Islands - Mainland Inlets (Area 'C')
	B. Ives	Village of Sayward
	C. Evans	City of Campbell River
	G. Sproule	Village of Cumberland
	N. Minions	Town of Comox
Staff:	B. Dunlop	Corporate Financial Officer
	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services

ATTENDANCE:

Directors Whalley, Kerr and Wells were not in attendance for the tour of the waste management facilities.

FACILITIES TOUR

A tour was provided to the Comox Strathcona Waste Management Board of the following waste management facilities from 8:30 am to 10:45 am:

- Norm Wood Environmental Centre
- Campbell River Waste Management Centre
- Strathcona Gardens (non-Recycle BC depot)

The business portion of the meeting resumed at 11:30 am.

Directors Whalley, Kerr and Wells were present when the meeting resumed.

APPROVAL OF THE AGENDA:

B. Unger/D. Frisch: THAT Director Babchuk, as Chair of the Strathcona Regional District Board, be appointed as presiding member for the June 20, 2019 Comox Strathcona Waste Management Board meeting.

208 Carried

B. Unger/N. Anderson: THAT the agenda be approved as presented.

208 Carried

ADOPTION OF MINUTES:

B. Unger/B. Wells: THAT the minutes of the Comox Strathcona Waste Management Board meeting held April 11, 2019 be adopted.

208 Carried

REPORTS:

COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE MINUTES

B. Wells/C. Evans: THAT the following minutes be received:

- Comox Strathcona Waste Management Advisory Committee minutes dated March 21, 2019; and
Carried

- Comox Strathcona Waste Management Advisory Committee minutes dated May 30, 2019.
208 Carried

DIRECTOR'S REMUNERATION UPDATE

J. Colborne/B. Wells: THAT the report dated June 12, 2019 regarding an overview of director's remuneration be received.

208 Carried

YEAR-END REVIEW OF THE COMOX STRATHCONA WASTE MANAGEMENT ILLEGAL DUMPING PREVENTION PROGRAM

E. Grieve/J. Colborne: THAT the report dated May 16, 2019 regarding an update on progress and data collected for the CSWM Illegal Dumping Prevention Program be received.

209 Carried

COMOX VALLEY AND CAMPBELL RIVER WASTE MANAGEMENT CENTRE COST COMPARISON

A. Hamir/B. Wells: THAT the report dated August 29, 2018 regarding a comparison of operational costs between the Comox Valley Waste Management Center (CVWMC) and Campbell River Waste Management Center (CRWMC) be received.

209

Carried

REMOTE FACILITIES – COMPOSTING PILOT PROGRAM

J. Colborne/D. Frisch: THAT the report dated June 12, 2019 regarding approval for a one year organic composting pilot program in the Village of Tahsis (Tahsis) and Cortes Island to determine the viability of composting in remote communities be received.

209

Carried

D. Hillian/B. Wells: THAT the Comox Strathcona Waste Management Board approve the implementation of a remote community's organic composting pilot program in the Village of Tahsis and within Electoral Area B of the Strathcona Regional District, being Cortes Island;

AND FURTHER THAT the Comox Strathcona Waste Management Board approve the purchase of composting equipment and supplies to operate the pilot in the two remote communities of the Village of Tahsis and Cortes Island up to a maximum of \$10,000;

AND FINALLY THAT staff report back to the Comox Strathcona Waste Management Board at its September 2020 meeting, with a summary and business case for a small scale organic composting program, for all remote communities that wish to participate.

209

Carried

CAMPBELL RIVER WASTE MANAGEMENT CENTRE – LANDFILL GAS MANAGEMENT REGULATION WARNING LETTER

J. Colborne/B. Wells: THAT the report dated June 13, 2019 regarding a warning letter related to the Landfill Gas Management Regulation at the Campbell River Waste Management Centre received from the Ministry of Environment and Climate Change Strategy be received.

209

Carried

E. Grieve/B. Wells: THAT the implications of remaining non-compliant with the Landfill Gas Management Regulation at the Campbell River Waste Management Centre be further investigated by staff to address the non-compliant status and provide possible alternatives for the Board's consideration in September 2019.

209

Carried

C. Cornfield/D. Frisch: THAT the Comox Strathcona Waste Management Centre Board request a meeting with the Minister of Environment and Climate Change at UBCM regarding the closure at the Campbell River Waste Management Centre.

209

Carried

The board recessed at 12:11 pm and reconvened at 12:47 pm.

Director Wells was not present when the meeting resumed.

CAMPBELL RIVER WASTE MANAGEMENT CENTER SPONSORED CROWN GRANT APPLICATION – BOARD SUPPORT

D. Frisch/C. Cornfield: THAT the report dated June 13, 2019 regarding submitting a Sponsored Crown Grant (SCG) application to the Ministry of Forests, Lands and Natural Resource Operations to secure Block M and J of the Campbell River Waste Management Centre for solid waste purposes be received.

209

Carried

Director Wells joined the meeting at 12:54 pm and was present for the vote.

B. Leigh/J. Colborne: THAT the Ministry of Forests, Lands and Natural Resource Operations and Rural Development (the Ministry) be advised that the Comox Strathcona Waste Management (CSWM) Board endorses a Sponsored Crown Grant application on Block M and Block J of District Lot 85, Sayward Land District for waste management purposes;

AND FURTHER THAT the Board Chair send a letter to the Ministry confirming that the CSWM Service cannot effectively utilize existing land holdings other than Block M and Block J for the waste management uses;

AND FURTHER THAT the Board direct staff to submit an application to the Ministry for a Sponsored Crown Grant on Block M and Block J for the purpose of waste management uses;

AND FINALLY THAT the Chair and the Corporate Officer be authorized to execute a Sponsored Crown Grant agreement between the Comox Valley Regional District and the Ministry over Block M and Block J.

209

Carried

MANAGEMENT REPORT

D. Hillian/J. Colborne: THAT the Comox Strathcona Waste Management Board management report dated June 2019 be received.

209

Carried

IN-CAMERA MEETING:

B. Unger/C. Evans: THAT the board adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public.

208

Carried

Time: 12:59 pm

RISE AND REPORT:

The board rose from its in-camera session at 1:31 pm.

NEW BUSINESS:

RECYCLING COUNCIL OF BRITISH COLUMBIA (RCBC) CONFERENCE UPDATE

J. Colborne/D. Frisch: THAT the verbal report provided by Directors Cornfield and Frisch regarding their attendance at the Recycling Council of British Columbia (RCBC) Conference held May 8-10, 2019 be received.

209 Carried

N. Anderson/E. Grieve: THAT representatives of Recycle BC be invited to provide a presentation to the Board regarding recycling and waste reduction initiatives.

209 Carried

CSWM - ROUND TABLE DISCUSSION

The board conducted a round-table exercise with directors rotating through small group discussions on the following topics:

- Solid Waste Management Plan History - Staff memo dated June 13, 2019 regarding the history and an overview of the Solid Waste Management Plan.
- Waste Composition - Staff memo dated June 13, 2019 regarding waste composition studies.
- Tipping Fees and Tax Requisition - Staff memo providing background information regarding CSWM tipping fees and tax requisition.
- Governance - Report dated June 6, 2019 providing information regarding the governance structure and framework of the Comox Strathcona Waste Management (CSWM) Service.

TERMINATION:

J. Colborne/C. Evans: THAT the meeting terminate.

208 Carried

Time: 3:14 pm.

Confirmed this _____ day of _____ 20____:

Michele Babchuk
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services